

Action Taken Report

Title of Activity: User Orientation Program

Date of Activity: 05-09 August 2019.

Aim – To know How to use library. OPAC, GIS in Library.

Committee Members

Patron – Shri Premraj Bhala, Secretary, SPM Chikhli

Chief Guest – Dr Abhay Tare

IQAC Coordinator – Dr. Kedar Thosar

Organizer & Speaker – Dr. Pradip Himmatrao Barad

Members – Dr. Ramesh Deshmane & Dr. Dilip Mahajan Shri. Sagar Gawai

Action Taken Report:

1. The department of Library and Information Science was decided to organize the User Orientation program How to use of Library and OPAC .
2. A committee for the organization of program was formed on 01 August 2019. The members of the committee were as per Library Development Committee.
3. The college level User orientation program after college hours and in between break ” was organized on 05-09 August 2019.
4. The students of college were attended corner meeting out side the library and direct use of reference Books and OPAC and gave a great response to the program.

The Practice/Activity:

On the occasion of shri Ganesh festival celebrated by organized seminar on user orientation .. Principal Dr.Abhay Tare has expressed his thought about Library services. After starting this orientation week arrange the corner meeting out side the library and direct use of reference Books and OPAC and gave a great response to the program. Prof. Dr. Pradip Himmatrao Barad was main speaker. He highlighted on how to use Library, Reading skill, most popular books, use of periodicals, Journals, how to read Newspaper and importance of editorial articles. How to search Information from reference book, how search Index, importance of Encyclopedias in digital age. Also students aware the use of library software specially for, How to use OPAC? Students use OPAC and search the books with help of Geographical Information System of Library. First students search books in Library OPAC as per Author Name, Title and gate the books accession Number and Location Number, then they used Library Geographical Information System and found exact bookcase and books location and gate the books. within a minute or some second students found the their books and students happy because they enjoyed first time experienced help of OPAC and GIS in Library.

Students List:

S. P. M. T. M. Arts & Commerce College, CHIKHLI, Dist. Buldana							
VISITORS BOOK-STUDENTS							
Date : 05/08/2019							
Sr. No.	Student's Name	Class	Purpose of Visit / Referred What	Arrival Time	Outgoing Time	Signature	Remarks
1)	Poojyal Jadhav	B.com	Reading			P.J.T	
2)	Maya Khoslat	-1-					
3)	Pallavi Bhosale	-1-					
4)	Komal Pandit	-1-					
5)	Chitra Shahane	-1-					
6)	Ashwini Mahade						
7)	Ankita Mohite						
8)	सतीश शिंदे	B.com	Reading	10:45	12:00		
9)	K. S. Jadhav	-1-	Reading	-1-	-1-		
10)	Riddha Deshm	-	-	-	-		
11)	यश्विंत शिंदे	B.com	Reading	11:45	12:45		
12)	श्रीरंग शिंदे	-1-	Reading	-1-	-1-		
13)	श्रीरंग शिंदे	-1-					
14)	Shahin Mandawale	-1-	-1-	-1-			
15)	Rutuja Palawe	-1-	-1-	-1-			
16)	Yogitha Khandagale	-1-	-1-	-1-			
17)	Rushi Jadhav	-1-		11:40			
18)	Nakul Theng	B.com		11:10			
19)	P. Nandap	B.A.II	-1-	12:11			
20)	Amita Kharit	B.A.II					
21)	Kanchan Jadhav	-1-					
22)	Sakshi Gadke	B.com	Reading	-	-		
23)	Komal Thorat	-1-	-1-				
24)	Sh						
	Pooja Hade						

S. P. M. T. M. Arts & Commerce College, CHIKHLI, Dist. Buldana

VISITORS BOOK-STUDENTS

Date: 05/08/2019

Sr. No.	Student's Name	Class	Purpose of Visit / Referred What	Arrival Time	Outgoing Time	Signature	Remarks
1)	Poojil Jadhav	B.com	Reading			P.J.	
2)	Maya Khoslat	-1-					
3)	Pallavi Bhosale	-1-					
4)	Komal Pandit	-1-					
5)	Chitra Shahane	-1-					
6)	Ashwini Mahade						
7)	Ankita Mohite						
8)	सतीश जिराड	B.com	Reading	10:45	12:00		
9)	K. S. Jadhav	-1-	Reading	-1-	-1-		
10)	Riddha Deshm	-	-	-	-		
11)	यशोवर्धन शिंदे	B-com	Reading	11:45	12:48		
12)	श्रीरंग शिंदे	-1-	Reading	-1-	-1-		
13)	श्रीरंग शिंदे	-1-	-	-	-		
14)	Shahin Nandawale	-1-	-1-	-1-			
15)	Rutuja Palave	-1-	-1-	-1-			
16)	Yogita Khandagale	-1-	-1-	-1-			
17)	Rushi Jadhav	-1-	-1-	11:40			
18)	Aakul Theng	B.com	-1-	11:10			
19)	P. Nandga	B.A.II	-1-	11:11			
20)	Amruta Kharit	B.A.II					
21)	Kanchan Jadhav	-1-					

S. P. M. T. M. Arts & Commerce College, CHIKHLI, Dist. Buldana

VISITORS BOOK-STUDENTS

Date: 6 AUG 2019

Sr. No.	Student's Name	Class	Purpose of Visit / Referred What	Arrival Time	Outgoing Time	Signature	Remarks
1)	Sagar Khapke.	B.COM II	Reading.	8:30	9:40	<i>[Signature]</i>	
2)	राहुल कोवडे	-	writing	9:00	9:30	<i>[Signature]</i>	
3)	Megha Mehete	B.COM I	Writing	-	-	<i>[Signature]</i>	
4)	जयमी गोफणे	BA-I	Writing	-	-	J.G. Gofane	
5)	तेजस्विनी उसर	11 th com	- reading	10:00	-	<i>[Signature]</i>	
6)	Shamul Uesul	11 th com	Reading	10:00	-	<i>[Signature]</i>	
7)	Pragati Tulange	11 th com	Reading	10:00	-	<i>[Signature]</i>	
8)	Shubhangi Gade	11 th com	- 11 -	10:00	-	<i>[Signature]</i>	
9)	Yogita Dubhe	11 th com	- 1 -	10:00	-	<i>[Signature]</i>	
	Sruti Dubhe	11 th com	- 11 -	- 11 -	10:30	<i>[Signature]</i>	
11)	Anshul Desai	11 th com	- 11 -	10:30	10:30	<i>[Signature]</i>	
12)	प्राणत साधवा	B.COM II	Reading			<i>[Signature]</i>	
13)	कुलम मंडककर	- 1 -				<i>[Signature]</i>	
	Pallavi Bhosale	B.COM I	Reading			<i>[Signature]</i>	
	Ankita K.	- 11 -	- 11 -				
	Ashwini M	- 11 -	- 11 -			<i>[Signature]</i>	
	Sayb. Shrivastav	- 11 -	- 11 -			Sayb.	
	Namrute Kulkar	- 11 -				<i>[Signature]</i>	
	Urmil Pendekar	- 11 -	- 11 -			<i>[Signature]</i>	
	Sakshi Gujar	B-com	Reading			<i>[Signature]</i>	
	Komal Jadhav	- 11 -	- 11 -			<i>[Signature]</i>	
	Ankita V. Jadhav	BATI	- 11 -			<i>[Signature]</i>	
	Shradha Borkar	- 11 -	- 11 -			<i>[Signature]</i>	
	Sakshi N. Mahajan	- 11 -	- 11 -			<i>[Signature]</i>	
	Shivani Ingole	- 11 -	- 11 -			<i>[Signature]</i>	
	Rohit Jadhav	- 11 -	- 11 -			<i>[Signature]</i>	

S. P. M. T. M. Arts & Commerce College, CHIKHLI, Dist. Buldana

VISITORS BOOK-STUDENTS

Date: 17/2019

Sr. No.	Student's Name	Class	Purpose of Visit / Referred What	Arrival Time	Outgoing Time	Signature	Remarks
1	Amruta Kharat	B.A.III					
2	Sayli Shevasth	B. Com		9:40		K. Kharat	
3	Urmila Pandey	-11-					
4	Sahela Thete	-11-				Sahela	
5	Namrata Kul	-11-				Namrata	
6	Tejusvini. Usale	11th com	reading	10:00		Tejusvini	
7	Pragati Telange	11th com	reading	10:00	11:00	Pragati	
8	Shradha Gadgil	11th com	reading	10:00	-	Shradha	
9	Shamali Vesal	11th com	writing	10:00	-	Shamali	
10	Nikita Salve	11th com	reading	10:00	-	Nikita	
11	Ashwini S. Mehta	11th com	reading	10:00	-	Ashwini	
12	Yogita Dabbe	11th com	writing	10:00	-	Yogita	
13	Shubhangi Gadgil	11th com	- 11 -	10:00	11:00	Shubhangi	
14	Shri. P. S. Patil	B. Com	watching	10:06		Shri. P. S. Patil	
15	K. S. Thakur	-11-	Reading	-		K. S. Thakur	
16	Prashant Jadhav					Prashant	
17	Prashant Jadhav					Prashant	
18	Shri. P. S. Patil		Reading	10:07		Shri. P. S. Patil	
19	Shital Kulkarni	-11-				Shital	
20	Nitin Budhkar	-11-	Reading	10:00		Nitin	
21	Shri. P. S. Patil	-11-	reading	10:17		Shri. P. S. Patil	
22	Sakshi Gayle	B. Com	-	-	-	Sakshi	
23	K. S. Thakur	-11-	- 11 -	-	-	K. S. Thakur	
24	Akshay Z. Gaur	12th com	- 11 -	10:20		Akshay	
25	K. S. Thakur	12th	- 11 -	11:55	12:30	K. S. Thakur	
26	Kapil Telang	12th	- 11 -	11:56	12:10	Kapil	
27	K. S. Thakur	12th	- 11 -	11:57	12:30	K. S. Thakur	

S. P. M. T. M. Arts & Commerce College, CHIKHLI, Dist. Buldana

VISITORS BOOK-STUDENTS

Date : 18 AUG 2019

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S. P. M. T. M. Arts & Commerce College, CHIKHLI, Dist. Buldana

VISITORS BOOK-STUDENTS

Date : 19 AUG 2019

Sr. No.	Student's Name	Class	Purpose of Visit / Referred What	Arrival Time	Outgoing Time	Signature	Remarks
1)	Ashvini mahar	B.com	Reading			<i>Ashvini</i>	
2)	Maya Khare		Reading			<i>Maya</i>	
3)	Padmaishwar		Reading			<i>Padma</i>	
4)	Pranjal Jadhav		Reading			<i>Pranjal</i>	
5)	Namrata Kulkarni	B.Com	-			<i>Namrata</i>	
6)	Sachin Thete	-11-	-			<i>Sachin</i>	
7)	Radhya Deshpande	11-	-			<i>Radhya</i>	
8)	Sachin Shejwalkar	-11-	-			<i>Sachin</i>	
9)	Umesh Pandey	-11-	-			<i>Umesh</i>	
10)	Komal Jadhav	11-	-			<i>Komal</i>	
11)	Nilesh Sulekar	B.T	computer	10		<i>Nilesh</i>	
12)	Shubham Aule	B.com	~	10:15	11:00	<i>Shubham</i>	
13)	Aditya Chincholikar	~	~	10:16	11:00	<i>Aditya</i>	
14)	Ganesh Gharpure	~	~			<i>Ganesh</i>	
15)	विद्या गवारे	-11-	-	-	-	<i>विद्या</i>	
16)	K. S. Thakur	B.com	Pending			<i>K. S. Thakur</i>	
17)	Sakshi Gaur	-	-	-	-	<i>Sakshi</i>	
18)	राधा जी	-	-	-	-	<i>राधा</i>	
19)	मनिषा जाधव		Reading			<i>मनिषा</i>	
20)	कुलकर्णी मंगेश		-11-			<i>कुलकर्णी</i>	
21)	मिर्जा जाधव		-11-			<i>मिर्जा</i>	
	Rushi Popli		-11-			<i>Rushi</i>	
23)	Vithal K. Minkale	B.com	-11-	3:00	5:30	<i>Vithal</i>	
24)	सोनाल पंढरे	12 Art	-11-			<i>सोनाल</i>	
	Harshvardhan	12 Art	-11-			<i>Harshvardhan</i>	
	Uthay Deshpande	-	-			<i>Uthay</i>	
	Yogesh Shilkar	12 Art	-11-			<i>Yogesh</i>	
	Ram Mehra	11 Art	-11-			<i>Ram</i>	