

Action Taken Report

Title of Activity: User Orientation program

Date of Activity: 06-11 August 2018.

Aim – To know How to use library. OPAC, GIS in Library.

Committee Members

Patron – Shri Premraj Bhala, Secretary, SPM Chikhli

Chief Guest – Dr Abhay Tare

IQAC Coordinator – Dr. Kedar Thosar

Organizer & Speaker – Dr. Pradip Himmatrao Barad

Members – Dr. Ramesh Deshmane & Dr. Dilip Mahajan Shri. Sagar Gawai

Action Taken Report:

1. The department of Library and Information Science was decided to organize the User Orientation program How to use of Library and OPAC .
2. A committee for the organization of program was formed on 02 August 2018. The members of the committee were as per Library Development Committee.
3. The college level User orientation program after college hours and in between break ” was organized on 06-11 August 2018.
4. The students of college were attended corner meeting out side the library and direct use of reference Books and OPAC and gave a great response to the program.

The Practice/Activity:

On the occasion of shri Ganesh festival celebrated by organized seminar on user orientation .. Principal Dr.Abhay Tare has expressed his thought about Library services. After starting this orientation week arrange the corner meeting out side the library and direct use of reference Books and OPAC and gave a great response to the program. Prof. Dr. Pradip Himmatrao Barad was main speaker. He highlighted on how to use Library, Reading skill, most popular books, use of periodicals, Journals, how to read Newspaper and importance of editorial articles. How to search Information from reference book, how search Index, importance of Encyclopedias in digital age. Also students aware the use of library software specially for, How to use OPAC? Students use OPAC and search the books with help of Geographical Information System of Library. First students search books in Library OPAC as per Author Name, Title and gate the books accession Number and Location Number, then they used Library Geographical Information System and found exact bookcase and books location and gate the books. within a minute or some second students found the their books and students happy because they enjoyed first time experienced help of OPAC and GIS in Library.

Evidence of Success:



S. P. M. T. M. Arts & Commerce College Library, Chikini

VISITORS BOOK-STUDENTS

Date: 28 JUL 2023

Sr. No.	Student's Name	Class	Purpose of Visit / Referred What	Arrival Time	Outgoing Time	Signature	Remarks
1	Shiraj S. Gawai	B.com II		09:00			
2)	Sandhya S. Yengul	BA2		09:30			
3)	Karan R. Ingale	12 th		9:30			
4)	Kunal K. Borde	11 th		9:30		Kunal	
5)	SURAJ E. Rindhe	12 th		9:32			
6)	Karan S. Salve	12 th		9:32		Karan	
7)	Rakesh K. Prajapati	12 th		9:34			
8)	Pranav V. Karkhade	11 th		9:40			
9)	Ganesh S. Chavan	12 th		10:00			
10)	Roshan K. Ingale	11 th		10:15		R.K. Ingale	
11)	Nilesh N. Muradkar	11 th		10:15			
12)	Umesh K. Hum	B.com I		10:15			
13)	Nagesh Surve	BA-I		10:20			
14)	Sumit Surve	BA-I		10:20			
15)	Abhijeet Wagh	B.com I		11:00			
16)	Vaishali S. Sathav	B.com I		11:02		V.B. Sathav	
17)	Neha Shetoi	B.com I		11:10			
18)	Chandni R. Rindhe	12 th com		11:12		C.S. Rindhe	
19)	Sukshi S. Ingale	12 th com		11:15		S.S. Ingale	
20)	Jagati Prakash	B.A		11:20		J.P. Gawai	
21)	Rani Bhimav	B.A		-		R.B. Borde	
22)	Kalpani S. Mohale	12 th					
23)	Neha F. Mhaske	11 th				Neha F. Mhaske	
24)	Kirti S. Khazae	12 th					
25)		11 th					